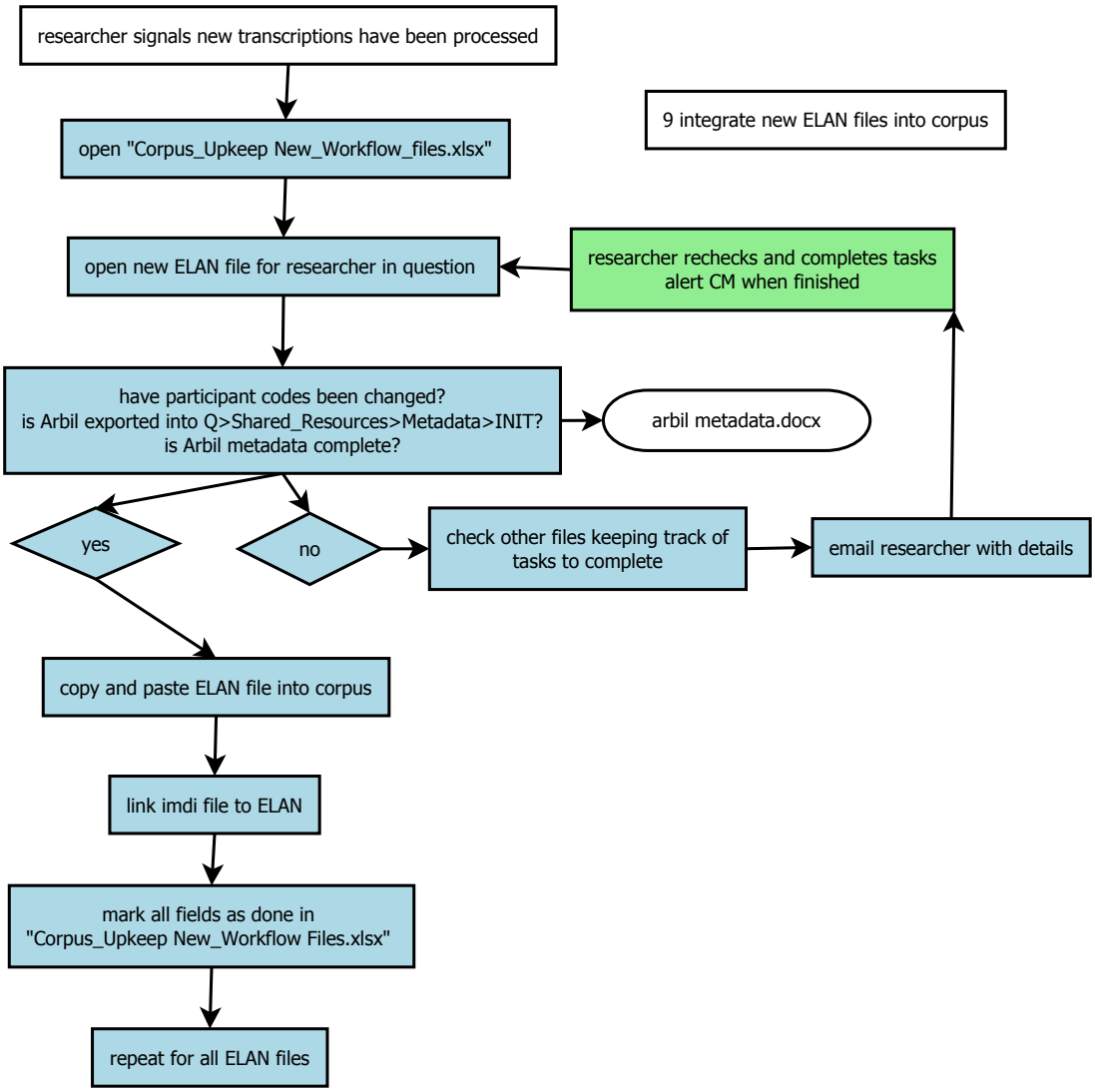
researcher signals new transcriptions have been processed
open "Corpus_Upkeep New_Workflow_files.xlsx"
9 integrate new ELAN files into corpus
open new ELAN file for researcher in question
researcher rechecks and completes tasks
alert CM when finished
have participant codes been changed?
is Arbil exported into Q>Shared_Resources>Metadata>INIT?
is Arbil metadata complete?
arbil metadata.docx
yes
no
check other files keeping track of
tasks to complete
email researcher with details
copy and paste ELAN file into corpus
link imdi file to ELAN
mark all fields as done in
"Corpus_Upkeep New_Workflow Files.xlsx"
repeat for all ELAN files